



2020/2021

1ST QUARTER ORGANISATIONAL SDBIP REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

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1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2020/2021 1st Quarter SDBIP Report of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 52 (d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003) requires the Mayor to submit a report to Council within 30 days after the end of the quarter on the implementation of the budget and the financial state of affairs of the municipality. The SDBIP report provides an update on implementation of the Municipal IDP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in

preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1 QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

4.2 MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3 ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

5. THE FINANCIAL PERFORMANCE REPORT FOR THE 4th QUARTER OF THE FINANCIAL YEAR 2020/2021

5.1 Revenue by Source

The Annual Revenue budgeted for 2020/21 financial year amounts to **R302,868,522**. The actual revenue collected for the period ending 30 September 2020 amounts to **R 17,978,179** against the 3 months budget of **R 75 717 131**, the municipality has collected **24%** by end of first quarter against the 3 months budget. On average **25%** of all allocated annual budget should be collected by end of first quarter. The full report is tabulated below.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Property Rates	- 23,451,683	- 5,862,921	(12,522,589)	214	-114	14,920,348	Partial collection of property rates from government.
Service Charges- Electricity Revenue	- 11,271,705	- 2,817,926	(1,502,319)	53	47	5,667,715	Electricity sales to increase in the third and fourth quarter
Service Charges- Refuse Revenue	- 2,391,314	- 597,829	(659,428)	110	-10	1,669,143	None
Rental of facilities and equipment	- 776,655	- 194,164	(45,684)	24	76	156,170	None
Interest earned- external investment	- 2,215,488	- 553,872	(430,738)	78	22	1,467,417	More investments to be done in the second quarter.
Interest earned- outstanding debtors	- 795,375	- 198,844	(274,088)	138	-38	703,530	None

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Fines, penalties and forfeits	- 4,287,241	- 1,071,810	(3,700)	0	100	2,595,163	None
Licenses and permits	- 7,383,452	- 1,845,863	(1,948,408)	106	-6	4,802,800	None
Agency services	- 694,618	- 173,655	(587,344)	338	-238	860,794	None
Transfers and subsidies	- 230,299,000	- 57,574,750	-	-	100	145,843,845	Equitable share and conditional grants to be receipt in the second quarter.
Other revenue	- 19,301,991	- 4,825,498	(3,883)	0	100	878,838	None
Total Revenue (including Capital transferred)	- 302,868,522	- 75,717,131	(17,978,179)	24	76	179,565,764	

5.2 Operating Expenditure

The Annual operating budget for 2020/21 financial year amounts to **R230,001,974**. The actual expenditure for the period ending 30 September 2020 amounts to **R 37,719,893** against the **3 months operating budget of R 57 500 494**. On average **25%** of all allocated annual budget should be spent by end of first quarter, the municipality has spent **66%** against the 3 months budget on operating expenditure inclusive of staff benefits.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% EXPENDITURE	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Employee related costs	98,165,079	24,541,270	21,243,810	87	13	62,667,121	Vacant posts not yet filled.
Remuneration of Councillors	15,010,262	3,752,566	3,241,504	86	14	9,305,073	None
Debt impairment	6,099,772	1,524,943	-	-	100	4,871,039	
Depreciation & asset impairment	19,322,046	4,830,512	-	-	100	11,485,398	Depreciation to be done from second quarter.
Finance charges	2,183,605	545,901	1,223	0	100	102,973	None
Bulk purchases	11,037,708	2,759,427	4,407,761	160	-60	8,800,017	None
Other materials	6,014,220	1,503,555	597,815	40	60	3,179,417	
Contracted services	36,598,862	9,149,716	3,664,012	40	60	18,679,212	Most of the activities to resume in the second quarter.
Other expenditure	35,570,420	8,892,605	4,563,767	51	49	23,016,152	Most of the activities to resume in the second quarter
TOTAL OPERATING EXPENDITURE	230,001,974	57,500,494	37,719,893	66	34	142,106,401	

5.3 Capital Expenditure

The Annual capital budget for 2020/21 financial year amounts to R72, 616,548. The actual capital expenditure for the period ending 30 September 2020 amounts to R 6,014,145 against the 3 months capital budget of R 18 154 137. On average 25% of all allocated annual budget should be spent by end of first quarter, the municipality has spent 33% against the 3 months budget on capital expenditure inclusive of staff benefits.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% EXPENDITURE	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Property, plant and Equipment	72,616,548	18,154,137	6,014,145	33	67	5,360,704	Most of capital projects where at advertising, evaluation and adjudication stage in the first quarter
TOTAL CAPITAL EXPENDITURE	72,616,548	18,154,137	6,014,145	33	67	5,360,704	

5.4 The Cash Flow Statement for the First Quarter 2020 SDBIP report.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME /EXP	% VARIANCE	YEAR TO DATE MOVEMENT
Cash Receipts By Source						
Property Rates	6,751,683	1,687,921	418,513	25	75	418,513
Service Charges- Electricity Revenue	7,471,705	1,867,926	1,358,275	73	27	1,358,275
Service Charges-Refuse	1,641,314	410,329	40,405	10	90	40,405
Rental of facilities and equipment	244,463	61,116	35,606	58	42	35,606
Interest earned- external investment	2,215,488	553,872	382,300	69	31	382,300
Interest earned- outstanding debtors	1,275,117	318,779	14,762	5	95	14,762
Fines	4,287,241	1,071,810	3,700	0	100	3,700
Licenses and permits	7,383,452	1,845,863	1,948,408	106	(6)	1,948,408
Agency services	694,618	173,655	40,342	23	77	40,342
Transfer receipts - operational	185,412,650	46,353,163	70,580,000	152	(52)	70,580,000
Other revenue	7,854,441	1,963,610	13,961	1	99	13,961
Cash Receipts by Source	225,232,172	56,308,043	74,836,271	133	(33)	74,836,271

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME /EXP	% VARIANCE	YEAR TO DATE MOVEMENT
Other Cash Flows by Source						
Transfer receipts - capital	44,886,350	11,221,588	21,499,900	192	-	21,499,900
Total Cash Receipts by Source	270,118,522	67,529,631	96,336,171	143	(33)	96,336,171
Cash Payments by Type						
Employee related costs	98,165,079	24,541,270	21,243,810	87	13	21,243,810
Remuneration of Councillors	15,010,262	3,752,566	3,241,504	86	14	3,241,504
Interest paid	2,183,605	545,901	1,223	0	100	1,223
Bulk purchases - Electricity	11,037,708	2,759,427	4,407,761	160	(60)	4,407,761
Other materials	5,514,220	1,378,555	597,815	43	57	597,815
Contracted services	20,315,178	5,078,795	3,664,012	72	28	3,664,012
General expenses	36,181,827	9,045,457	4,563,767	50	50	4,563,767
					-	
Cash Payments by Type	188,407,879	47,101,970	37,719,893	80	20	37,719,893
Capital assets	72,616,548	18,154,137	6,014,145	33	67	6,014,145

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME /EXP	% VARIANCE	YEAR TO DATE MOVEMENT
Total Cash Payments by Type	261,024,427	65,256,107	43,734,037	67	33	43,734,037
NET INCREASE/ (DECREASE) IN CASH HELD	9,094,095	2,273,524	52,602,134	76	66	52,602,134
Cash/cash equivalents at beginning:	8,220,922	17,315,017	19,588,541	113	(13)	72,190,674
Cash/cash equivalents at month/year end:	17,315,017	19,588,541	72,190,674	369	(269)	124,792,808

5.5 Comprehensive analysis of services debtors

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days 1 Year	Over 1 Year	Total
Debtors Age Analysis By Income Source									
Trade and Other Receivables from Exchange Transactions - Water	71,200	102,428	239,116	2,957,017	0	0	0	0	3,369,761
Trade and Other Receivables from Exchange Transactions - Electricity	155,903	42,521	158,128	1,947,718	0	0	0	0	2,304,270
Receivables from Non-exchange Transactions - Property Rates	7,634,380	1,526,702	1,527,936	66,209,714	0	0	0	0	76,898,732
Receivables from Exchange Transactions - Waste Water Management	66,425	64,212	63,773	1,576,325	0	0	0	0	1,770,735
Receivables from Exchange Transactions - Waste Management	215,797	213,043	210,608	9,126,417	0	0	0	0	9,765,865
Receivables from Exchange Transactions - Property Rental Debtors	0	0	0	0	0	0	0	0	0
Interest on Arrear Debtor Accounts	0	0	0	0	0	0	0	0	0
Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	0	0	0	0	0	0	0	0	0
Other	593,217	563,662	547,194	29,788,386	0	0	0	0	31,492,459
Total By Income Source	8,736,922	2,512,568	2,746,755	111,605,577	0	0	0	0	125,601,822

Debtors Age Analysis By Customer Group									
Organs of State	1,373,693	145,017	1,291,081	52,874,964	0	0	0	0	55,684,755
Commercial	202,300	199,680	159,152	6,845,133	0	0	0	0	7,406,265
Households	678,207	870,258	656,043	23,089,705	0	0	0	0	25,294,213
Other	6,482,722	1,297,613	640,479	28,795,775	0	0	0	0	37,216,589
Total By Customer Group	8,736,922	2,512,568	2,746,755	111,605,577	0	0	0	0	125,601,822

6. ORGANISATIONAL SCORECARD

This table presents the 1st quarter performance against approved Service Delivery Budget and implementation plan (SDBIP).

Department	Targets achieved	Targets not achieved	Non-submission of portfolio of evidence	Conclusion
Finance	74%	26%	-	Performance not fully effective
Community Services	58%	42%	-	Unacceptable performance
LED& P	27%	73%	-	Unacceptable performance
Municipal Manager's Office	78%	22%	-	Performance not fully effective
Corporate Services	50%	50%	-	Unacceptable performance
Technical Services	60%	40%	-	Unacceptable performance

6.1 LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-001-2020/21	Spatial Planning	Number of workshops conducted	Spatial Planning awareness	0	4	1	0	National State of Disaster	To be held in 2nd quarter	100 000.00	0	Invites, attendance register, agenda, program, presentations
LED&P-002-2020/21	Spatial Planning	Number of settlements demarcated	Demarcation of sites	230	270	Specification and advertisement	Not achieved	Await quality assurance approval	To be advertised in the 2nd quarter	R540 000	0	Advert, Specification, Appointment letter, Layout plan, Approval letter.

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-003-2020/21	Spatial Planning	Number of precinct plans compiled	Compilation of precinct plan	1	1	Specification and advertisement	Not achieved	Await quality assurance approval	To be advertised in the 2nd quarter	500 000	0	Specification, Advert, Appointment letter, Draft Precinct Plan, Final Precinct plan report, Council resolution
LED&P-004-2020/21	Spatial Planning	Number of settlements surveyed	Survey of existing settlements	1 settlement surveyed	1 settlement surveyed	Specifications and advertisement	Not achieved	Awaiting quality assurance approval	To be advertised in the 2nd quarter	700 000	0	Specification, Advert, Appointment letter, Draft, and Final Survey reports
LED&P-005-2020/21	Spatial Planning	Number of Sign Boards erected	Erection of Sign Boards	New Indicator	30 sign Boards erected	Specification and advertisement	Not achieved	Await quality assurance approval	To be advertised in the 2nd quarter	180 000	0	Approved Specification, Advert, Order, Invoice, Deliver Note

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED-006-2020/21	Spatial Planning	Number of IDP/Budget reviewed and adopted by Council	Development and Review of IDP/Budget	2019/20 IDP/Budget reviewed and adopted by Council	2021/22 IDP/Budget Reviewed and adopted by Council	No Target	None	No target	None	201 605.46	0	Attendance registers, invites and IDP document, Council Resolution
LED-007-2020/21	Spatial Planning	Number of IDP Representative Forums coordinated	Coordination of IDP Representative Forums	3	2	No Target	None	No target	None	152 878.94	0	Attendance registers, invites and IDP Rep forum reports
LED-008-2020/21	Spatial Planning	Number of strategic planning sessions coordinated	Coordination of Strategic Planning Sessions	4	3	No Target	None	No target	None	379,289.60	0	Attendance registers, invites, Agenda and IDP document
LED&P-009-20/21	Local Economic Development	Number of LED Forum meetings held	Coordination of LED forum meetings	4	4	1	1	None	None	80 000	41, 550	Invites, Attendance registers, agendas and minutes

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-010-2020/21	Local Economic Development	Number of SMMES trained	SMME training and development	20	80	20	0	Delayed advertisement processes, but however the project specification has been developed and approved, and advert was issued an will be closing on the 20th October 2020	Upon appointment of a prospective service provider, training will commence in second quarter	560 000	0	Specification Advert, Appointment letter, Training reports, Certificates
LED&P-011-2020/21	Local Economic Development	Number of Agricultural projects and farmers mentored	Agricultural Skills development and mentorship	0	40	10	0	Delayed appointment process of service provider	Upon appointment of prospective service provider, monitoring and evaluation of farmers will resume in the second quarter	150 000	0	Specification Advert, Order, Monitoring reports

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-012-2020/21	Local Economic Development	Percentage of Job opportunities facilitated/coordinated	Job opportunities facilitated/coordinated	100	100	100	100	None	None	Opex	Opex	Job opportunities report
LED&P-OP-13-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	25	N/A	No Internal Audit queries	None	Opex	Opex	Updated Internal Audit action plan
LED&P-OP-14-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	100	100	100	50	National state of Disaster	Workshop to be held in the 2nd quarter	Opex	Opex	Updated Strategic risk register
LED&P-OP-15-2020/21	Council resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 1								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-OP-16-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	N/A	No issues raised	None	Opex	Opex	Updated Audit Committee resolution register
LED&P-OP-17-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	No target	None	No target	None	Opex	Opex	Update AG Action plan

6.2 TECHNICAL SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-001-2020/21	Roads and Storm water Infrastructure	Number of Culvert Bridges Constructed	Construction of Culvert Bridges.	0	10 x Culvert Bridges	Approved Specification Tender Advert.	Not Achieved	Specification approved. No Tender advert.	Tender to be advertised in the second quarter	1 260 000	0	Approved Specification, Tender Advert, Appointment Letter and signed SLA and monthly progress report, Practical completion certificate

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-002-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Nthabiseng Internal Street from Gravel to Surface Phase 5	4.5km Gravel to Surfacing constructed.	1.5 km Gravel to Surfacing upgraded.	Approved Specification and Tender Advert.	Achieved	None	None	12 282 138	2 761 685.85	Appointment Letter and Signed SLA Monthly Progress Reports and Practical, Completion Certificate, Tender Advert and Approve Specification
TECH-03-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Capricorn Park Internal Street from Gravel to Surface Phase 3	3km Gravel to Surfacing constructed.	2.0 km Gravel to Surfacing upgraded.	Approved Specification and Tender Advert.	Achieved	None	None	14 152 232	3 045 693.48	Approved Specification, Tender Advert, Advertisement Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-004-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Kgwadu to Botlokwa Primary school from gravel t surface phase 1	New Indicator	0.7km Gravel to surfacing upgraded phase 1	Approved specification and tender advert, Appointment of Service Provider for Project Designs, Signing of SLA	Achieved	None	None	6 751 980	560,977.32	Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs, monthly progress report
TECH-012-2020/21	Sport Facilities	Number of Stadium grand stands constructed.	Construction of Grand Stand and Ancillary Works at Mohodi Sports Complex.	500 grand stands constructed	1500 grand stands constructed	Approved Specification and Tender Advert.	Not Achieved	Awaiting Quality assurance on the specification and tender document.	2 nd Quarter	3,000,000	0	Approved specification, tender advert, appointment letter and signed SLA, Practical completion certificate
TECH-013-2020/21	Electricity services	Number of smart meters procured and delivered	Procurement of smart meters	220 Smart Meters installed	500 Smart meters procured and delivered	No Target	None	No target	None	1 200 000	0	Approved Specification, tender advert, Appointment letter and signed SLA, Delivery note

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-014-2020/21	Electricity services	Number of households electrified	Electrification of households in Fatima Village Phase 1	0	500 households electrified	Approved Specification and Tender Advert	Achieved	None	None	13 000 000.00	0	Approved specification, tender advert, appointment letter and signed SLA Approved designs, Completion certificates
TECH-015-2020/21	Electricity services	Number of Streetlights Upgraded	Upgrading of Streetlights in Mogwadi and Morebeng	0	300 Streetlights Upgraded.	Approved Specification and Tender Advert.	Achieved	None	None	3,000,000	0	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-016-2020/21	Electricity services	Number of High Mast Lights installed	Installation of High Mast Lights	6 x High Mast Lights installed	3x High Mast Lights installed	Approved Specification and Tender Advert	Achieved	None	None	1 700 000.00	0	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.
TECH-017-2020/21	Electricity services	Number of Diesel Generators Supplied and Installed.	Supply & Installation of Diesel Generators in Mogwadi and Morebeng	0	2 x Diesel Generators to be Installed.	Approved Specification and Tender Advert	Achieved	None	None	500 000,00	0	Approved Specification, Tender Advert Appointment Letter, Signed SLA and monthly progress report.
TECH-OP-019-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	0	100	25	N/A	No Audit Queries raised	None	Opex	Opex	Updated Internal Audit action plan

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-020-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk Register	100	100	100	50	Illegal connections	Installation of smart meters	Opex	Opex	Updated Strategic risk register
TECH OP-021-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	N/A	No Council resolution taken for implementation		Opex	Opex	Updated Council resolution register
TECH OP-022-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register
TECH OP-023-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	No target	None	No Target	None	Opex	Opex	Update AG Action plan

6.3 COMMUNITY SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				202021								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM-001-2020/21	Traffic and Law Enforcement	Number of traffic equipment procured	Procurement of a traffic equipment	0	1 traffic equipment procured	Specification and Advertisement completed	1	None	None	300,000	0	Approved Specification, Advert, Appointment Letter, Delivery note
COMM-004-2020/21	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	0	100	25	N/A	No findings raised	None	Opex	Opex	Updated Internal Audit action plan
COMM-005-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	50	Limited budget	Budget to be allocated for 2021/2022 fy	Opex	Opex	Updated Strategic risk register
COMM-006-2020/21	Council Resolutions	Percentage of Council resolutions	Implementation of Council resolutions	100	100	100	N/A	No resolutions passed	None	Opex	Opex	Updated Council resolution register

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				202021								
Period				Quarter 1								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
		implemented										
COMM OP-007-2020/21		Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	100	100	None	No resolutions taken	None	Opex	Opex	Updated Audit Committee resolution register
COMM-008-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	0	100	No target	None	No Target	None	Opex	Opex	Update AG Action plan

6.4 BUDGET AND TREASURY

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-001-2020/21	Supply Chain Management	Number of Inventory Management Systems automated	Automation of Inventory Management System	0	1 Inventory Management System automated	No Target	None	No target	None	R 350,000.00	0	Approved Specification, Advert, Appointment letter Automated Inventory report.
BNT-002-2020/21	Supply Chain Management	100% of Infrastructure assets unbundled and revaluated	Revaluation and Unbundling of all the Infrastructure Assets	100%	100% of Infrastructure assets revaluated and unbundled	No Target	None	No target	None	R 1,000,000.00	0	Approved Specification, Advert, Appointment letter, Revaluation and Unbundling reports

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-003-2020/21	Supply Chain Management	Number of Asset Verification Scanners procured and linked to Asset register	Procurement of 05 Asset Verification Scanners and Linked to Asset register	0	05 Asset Verification Scanners and Linked to Asset register	No target	None	No target	None	R 350,000.00	0	Approved Specification, Advert, Appointment letter, Asset verification system and scanners
BNT-004-2020/21	Revenue Management	Number of Revenue Enhancement Strategies developed	Development and the Implementation of the Revenue Enhancement Strategy	0	1 Revenue Enhancement Strategy and Implementation Plan developed	Specification approved, Advertisement	Not Achieved	The planning processes were distracted by the Lock-down procedures.	The specification has been developed and submitted to the specification committee.	R 800,000	0	Approved Specification, Appointment letter, Approved Revenue enhancement strategy, Implementation Plan

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-005-2020/21	Revenue Management	Number of debtor analysis recovery probability report submitted to Council	Debtor Recovery Analysis	0	1 Debtor Recovery Analysis report	Specification approved, Advertisement and appointment letter	Not achieved	The planning processes were destructed by the national lock-down challenges.	Specification has been prepared awaiting for approval.	R 700,000.00	0	Approved Specification, Advert, Appointment letter Debtor Recovery Analysis report, Council resolution
BNT-007-2020/21	Revenue Management	Number of Supplementary valuation rolls developed.	Development of the supplementary valuation roll	1 Supplementary valuation roll developed	1 Supplementary valuation roll developed	No target	None	No target	None	R 468,000.00	0	MPRA Compliant Supplementary valuation roll report Public Notice,
BNT-008-2020/21	Budget and Reporting	2019/20 Annual Financial Statements (AFS) compiled	Compilation of Annual Financial Statements	2018/19 Annual Financial Statements (AFS) compiled	Compilation of 2019/20 Annual Financial Statements	No target	None	No Target	None	R 1,000,000.00	0	Signed 2019/20 Annual Financial Statements
BNTOP-009-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	76	100	25	95	None	None	Opex	Opex	Updated Internal Audit action plan

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-010-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	100	100	100	50	<ul style="list-style-type: none"> 1. No Disconnection and Re-connection reports available for this quarter due to the challenges encountered. 2. Revenue enhancement strategy will be prepared in second quarter 3. Internal Audit has commenced with the payroll audit 4. Payroll Audit Report should be available by the end of October 2020 	Implementation on the next quarter	Opex	Opex	Updated Strategic risk register

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-11-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
BNTOP-012-2020/21		Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	66	Re-advert of the panel of mechanics and will be appointed in November 2020	Re-advert of the panel of mechanics and will be appointed in November 2020	Opex	Opex	Updated Audit Committee resolution register
BNTOP-013-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	97	100	No Target	No target	None	None	Opex	Opex	Update AG Action plan

6.5 MUNICIPAL MANAGER'S OFFICE

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				202021								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-001-2020/21	Communications	Number of Diaries printed	Printing and of Municipal Diaries	1500 Diaries printed	1500 Diaries printed	Specification approved and Advertisement	Achieved	None	None	R295,060	0	Appointment Specification, Order, Diaries, Invoice, advert, Delivery Note
MM-002-2020/21	Communications	Number of Calendars printed	Printing of Municipal Calendars	2000 Calendars printed	2000 Calendars printed	Specification approved and Advertisement	Achieved	None	None	R272,000	0	Approved Specification, Order, Invoice, advert, Delivery Note
MM-003-2020/21	Communications	Number of Newsletters printed and distributed	Printing and Distribution of Newsletters	3000 Newsletters printed and distributed	6000 Newsletters printed and distributed	Specification approved and Advertisement	Achieved	None	None	R200,000	0	Approved Specification, Order, Invoice, advert, Delivery Note,

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				202021								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-004-2020/21	Communications	Number of IDP documents printed	Printing and Distribution of IDP documents	200 IDP documents printed	200 IDP documents printed	Specificatio n approved and Advertisement, Appointment of Service Provider and delivery of 200 IDP documents	0	Service Provider appointed. Awaiting delivery.	Second quarter	R200,000	0	Approved Specification, Order, Invoice, advert, Delivery Note,
MM-005-2020/21	Communications	Number of Annual Reports documents printed	Printing of Annual Reports documents	100 Annual Report documents printed	200 Annual Report documents printed	No Target	No Target	None	None	R200,000	0	Approved Specification, Order, Invoice, advert, Delivery Note Annual report
MM-006-2020/21	Communications	Percentage of municipal activities and notices publicised and marketed.	Marketing, Publicity and Advertising	100	100	100	100	None	None	R553,064	103,051.31	Approved Specification Order, Invoice, copy of Advert, Delivery Note

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-007-2020/21	Communications	Percentage of Promotional Items purchased	Procurement of Municipal Promotional items	100	100	100	N/A	No requests were made for promotional items	Ongoing	R106,000	0	Order, Invoice, , Delivery Note
MM-008-2020/21	Communications	Percentage of Events management Equipment procured	Procurement of Events Management Equipment	100	100	100	N/A	No requests were made for event equipment	None	R150,000	0	Advert, Order and delivery note
MM-009-2020/21	PMS	Number Automated PMS reports generated	Automation of PMS reports	4	4	1	1	None	None	R800,000	0	Approved automated PMS reports
MM-010-2020/21	Special Focus Programmes	Number of youth support programmes coordinated	Coordination of Youth Support Programmes	2	2	No Target	None	No Target	None	99 592	0	Attendance register, Invitation Report Concept document
MM-011-2020/21	Special Focus Programmes	Number of women and children programmes coordinated.	Coordination of Women and Children programmes	2	2	1	1	None	None	R 141,071	74,560.00	Attendance register, Invitation Report Concept document

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				202021								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-012-2020/21	Special Focus Programmes	Number of disability programmes coordinated	Coordination of Support programmes for People living with Disabilities	3	3	1	1	None	None	R 67,987	0	Attendance register, Invitation, Report Concept document
MM-013-2020/21	Special Focus Programmes	Number of older persons programmes coordinated	Coordination of Older persons Support programmes	3	3	1	0	Lock down regulations	2nd quarter	R 127,214	0	Attendance register, Invitation Report Concept document
MM-014-2020/21	Special Focus Programmes	Number of Local AIDs Council meetings coordinated	Coordination of Local Aids Council meetings	2	4	4	0	National lock down regulations	2nd quarter	R 155 749	0	Attendance register, Minutes, Concept document
MMOP-015-2020/21	Audit Action Plan	Percentage of audit queries addressed	Implementation of AG Audit action plan	100	100	No target	None	No target	None	Opex	Opex	Updated AG Audit action plan
MMOP-016-2020/21	Audit Action Plan	Percentage of internal audit queries addressed	Internal Audit action plan	83%	100%	25	0	Awaiting Annual PMS assessments	2nd Quarter	Opex	Opex	Updated Internal Audit action plan

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MMOP-017-2020/21		Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	0	Awaiting Annual Assessment of employees	2nd quarter	Opex	Opex	Updated Strategic risk register
MMOP-018-2020/21		Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
MMOP-019-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	100	100	0	The annual close out report and Project Risk register in progress	2 nd quarter SDBIP	Opex	Opex	Updated Audit Committee resolution register

6.6 CORPORATE SERVICES

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 1								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-001-2020/21	Administration	Number of municipal buildings deployed with Security personnel	Provision of Security services	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 08 municipal buildings	Not achieved	Monthly invoices not submitted	2 nd quarter	8 228 122.00	0	Monthly Invoices, Monthly reports
CORP-02-2020/21	Administration	Number of office furniture items procured and allocated	Procurement of Office Furniture	55 furniture items procured	20 furniture items procured in line with available budget.	Development of specification and tender advert	1	None	None	300 000	0	Approved Specification, Appointment Letter, Delivery Note Invoice

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 1								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-004-2020/21	Information and Communication Technology	Number of servers to be mirrored at the Disaster Recovery site	Implementation and Maintenance of Disaster Recovery Plan	File server in place. Backup are done of external hard drives	2 Disaster Recovery Servers Procured, Implemented and Maintained	Approved Specification	Not Achieved	Submission not approved	2 nd quarter 2020/2021	2 000 000	0	Approved specification, advert, Appointment letter, SLA, Implementation report, Maintenance Reports
CORP-005-2020/21	Human Resource Management	Number of Councilor training programmes coordinated	Training of Councilors	5	4	1	0	Attendance register attached was for the training held on the 7-11 October 2019	2 nd Quarter	424,000	0	Training Report, Attendance Register
CORP-006-2020/21	Human Resource Management	Number of Employee Training Programmes coordinated	Training of Employees	5	5	1	0	Lock down regulations	2 nd Quarter	772 255	0	Training Report, Attendance Register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 1								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-007-2020/21	Human Resource Management	Number of fire extinguishers serviced and maintained	Service and maintain the fire extinguishers	30 x fire extinguishers serviced and maintained	30 x fire extinguishers serviced and maintained	Development of specification and advert Appointment of service provider	Not Achieved	Specification not approved.	2 nd Quarter 2020/2021	53 000	0	Copy of spec and advert Appointment letter, Invoice Service and Maintenance Report
CORPOP-008-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	25	50	None	None	Opex	Opex	Updated Audit Action plan
CORPOP-009-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	0	100	100	50	Awaiting Advertisement for disaster recovery project	2nd quarter	Opex	Opex	Strategic risk register
CORPOP-10-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	N/A	No Council resolutions for the quarter	None	Opex	Opex	Updated Council resolution register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 1								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 1 target	Quarter 1 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORPOP-011-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the 1st Quarter 2020/21 SDBIP Performance report as required by section 52d of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



**Mr. M L MOSENA
MUNICIPAL MANAGER**



DATE